

Birmingham & District Invitation Cross-Country League.
Wednesday 16th February 2018 Minutes of the Executive Meeting held on
at the Coventry Godiva's Club House at 4.00pm

Apologies:

These were received from Graham Allen, Martin Smith,

Present at the meeting were: Bill Adcocks, Graham Heeley, Bob Carey, Bob Hughes, Terry Alcock, Ray Morgan, Noel McKakley and Carolyn Franks (Hon. Secretary).

Minutes of the March 2017 Executive: These were accepted as a true record.

Matters arising: TA kindly pointed out that in Division One Derek Harding was omitted & Division Two it should read Andy Turner not John Turner's son.

CF reported that from the AGM minutes the Executive was asked to report back to the AGM on Noel Butler's report.

ACTION: CF will provide all clubs with the findings with the AGM agenda.

Finance:

a) As of the 6th February 2018 the League had £18,525.52 in the Santander account & £11,318.83 in the HSBC account as of 17th January 2018. Promotional costs for the season so far are £1354.22 with six outstanding costs to come from host clubs & £896 for First Aid. The amount that we will possibly be charged for the First Aid at CLC Striders seemed high. CF was asked to query this amount & to ask the Midlands Office for their contact as they appear to have a more cost effective provider. The cost of the trophies for the season was £1,301.58 At this stage we do not know if there will be expenses for the website.

ACTION: CF to contact webmasters, CLC Striders & Midland Office

b) Affiliation – It was recommended to keep it at the same amount £125, though it might need altering once we get the other six venues expenses in.

c) Midland Women's Contribution – NMc said he would send CF the website where we can find the number of female competitors to be able to charge pro rata, plus a 15% for the work we are doing.

ACTION: NMc to inform CF of website.

Correspondence

a) An email from Leamington C & AC had been received proposing Noel Butler for the position of Chairperson. It was felt this needed more clarification so the following amendment was put forward by BA "Each year the clubs should be asked to nominate a person for the job of Chairperson for the AGM" All by one agreed to this amendment.

RM felt strongly that the job of Secretary & Treasurer should be separate. It was mentioned that this is how the League has operated for years & there had been no problems. CF felt there was no problem.

RM was asked to contact Noel Butler to find out his understanding i.e. NB the job of Chairperson

ACTION: CF to take to the AGM. RM to contact Noel Butler.

b)(i) RM had sent in details of the different levels of First Aid. It was agreed that the level of FIRST PERSON ON THE SCENE (FPOS) is the ideal level for our needs. This information is to be added to Host Club information.

ACTION: CF to add the level of First Aid needed on the host club information.

(ii) RM recommended that a "C" board be added to help the Race Secretaries. After a discussion it was decided that it was up to the Race Referee to implement if they thought was feasible & sufficient number of officials.

ACTION: CF to add to the list of jobs for officiating.

(iii) RM suggested that besides the Race Secretary there should be a person (Results Secretary) with IT skills needed to deal with producing the results.

ACTION: CF to ask at the AGM to see if there is any person(s) who would like to take on this role.

iv) RM put forward that the idea that we should have a Masters race with the athletes doing two laps.

After a discussion on this it was decided to leave the league as it is. RM asked his proposal has a consultation period with the clubs & then present it to the 2019 AGM

ACTION: CF to put this proposal to the AGM

v)RM asked about the costs of hosting. This had been agreed at the meeting that discussed Noel's report & the Executive had agreed to allow host clubs to claim for tea/biscuits for the officials and other reasonable costs agreed by the Treasurer.

ACTION: CF to alter the rules to show this & put forward to the AGM.

vi)RM reminded the Executive that BRAT had asked for a breakdown of the expenses for the AGM. CF provided all a sheet with the expenses/estimated expenses so far. There are 6 clubs still to claim. This will be updated for the AGM.

ACTION: CF to update the expense sheet for the AGM.

vii) Ross Cooper of Massey Ferguson had written in asking that we revert back to three clubs moving down from Division Two. GA/BC had looked very carefully at the numbers of runners in both Divisions and it was decided that the rule from March 2107 stands.

ACTION: CF to reply to Ross - reference AGM Minutes 23/03/17 Constitution Point 10

Reports

See attached. Points raised from the reports:-

CF noted GA ran out of blanks. RM said the Race Secretary had the option of writing out the athletes number or giving them a new number. For next season RM will be changing the software to deal with this problem. We are very lucky that Coventry Runner sponsors us & therefore it is vital runners do not alter the numbers in any way. CF thanked RM for his work on this & for collating the results too.

Decision on Division Two & Three as a result of this season.

It was agreed to keep to the rules with 4 clubs going down into Division Three & only one going up due to rule 10c. For the coming season the Executive recommends that the rule is reverted to 3 clubs gaining promotion & 3 clubs to go down.

ACTION: CF to take rule change to AGM

League Make up /Dates for the Season 2018/2019

Division One

Birchfield
BRAT
Cannock & Stafford AC
City of Stoke AC
Cheltenham & County Harriers
Coventry Godiva
Kenilworth
Leamington A & CC
Loughborough Students
Rugby & Northampton AC
Telford AC
Tipton Harriers
University of Birmingham
University of Warwick
Wolverhampton & Bilston AC
Worcester AC

Division Two

Black Pear Joggers
Bournville Harriers
Bromsgrove & Redditch
CLC Striders
Dudley Stourbridge H
Halesowen AC
Kings Heath RR
Knowle & Dorridge
Nuneaton AC
Royal Sutton Coldfield AC
Spa Striders
Stratford upon Avon AC
Tamworth AC
Trentham

Division Three

Aldridge RC
Amazing Feet
Centurion RR
City of Birmingham Striders *
Cobra R & Triathletes
Coventry Triathletes
Droitwich AC*
Dudley Kingswinford
Gloucester AC
Kidderminster & Stourbridge AC*
Massey Ferguson
Newcastle Staffs Northbrook
Northbrook
Sedgely Striders
Severn AC
Sneyd Striders
Solihull & Small Heath AC
Sparkhill Harriers
Sphinx AC
West Bromwich Harriers

- All clubs have re-applied to join the League

At the end of the coming season (2018-2019) in order to balance the numbers we will revert back to 3 up 3 down. ACTION: CF to put to the AGM

DATES agreed for the coming season: -

10th November 2018 1st December 2018 12th January 2019 9th February 2019

Appointed Officials for the season 2018-2019

	Div 1	Div 2	Div 3
Race Secretary	Ray Morgan	Graham Allen	?
Referee	Noel McKakly	Rob Mulgrue	Terry Alcock
Chief Timekeeper	John Vickers	John Turner	?
Officials Secretary	Bill Adcocks	Alison Mills	
Officials	Mike Doyle	Margery Ewington	John Aylmer
	Derrick Harding	Barry Ewington	Graham Heeley
	Chris Hitchman	Andrew Turner	Colin Stone
	Bob Hughes		

ACTION: CF to write to officials to ask if they are happy to officiate for the coming season.

President : Kay Adcocks (Coventry Godiva Harriers))

President Elect: Richard Sannwald proposed by CF & this was seconded by GA

ACTION: Secretary to contact Richard Sannwald

Constitution/Rules

Proposed alterations :-

Point 10c Newcastle Staffs were not happy with this rule but the Executive felt strongly that this rule should stand as it is.

Point 5 A Chairperson – this should be moved to a separate point if the earlier recommendation goes through.

Point 15 Delete the wording of “Hon Secretary” & replace it with “The named official.

Delete the wording St John Ambulance/Red Cross & replace it with First Aiders who are First Person on the scene” (FPOS) trained”

Point 17 add in final paragraph “Reimbursement will be for officials refreshments on a tea/biscuits type basis”

Chris Holloway had sent in a draft of a potential new Constitution/Rules (7 Pages), which the Executive discussed but decided that they recommended that it is kept simple. The Executive are in general agreement that some changes are needed and we thank Chris Holloway for his documents & proposal for a review . CF offered to re- number the points so that there is a more logical format.

ACTION: Chris Holloway’s proposal to go to the AGM. The rule changes to be taken to the AGM. CF to re-order the present rules.

Website

CF had asked the webmasters to remove any items dealing with the Women.

GH asked if the logo could be removed on the results as when printing off it uses masses of ink. RM agreed to do this in the future.

Race Secretaries Needs for 2018/19

The following items were requested:-

	Division One	Division Two	Division Three
Envelopes	Yes		
Declaration forms	No		
Timekeeper Sheets	No		
Judges Sheets	No		
Numbers	No		
Signing in sheets	No		

ACTION: CF to organise. CF to contact GA for his needs & once Division Three has an appointed Race Secretary to contact that person.

It was noted that there is about 30% wastage of numbers as a result of clubs declaring runners who never run and ask clubs to be more realistic in submitting their entries. Clubs need reminding that there is no need to waste the Sponsors money. Athletes can be added throughout the season easily. BA was delighted to hear the Universities were dealing with this well.

ACTION: CF take to AGM

Slow Runners

The Executive recommends (reference AGM 2017 GH)said that runners should be capable of doing 10k in 60 minutes. The Executive proposed the following rule be added” The race will terminate/cut off point 60 minutes, there will be no time, no placing and the race will close & the course will be dismantled”.

ACTION: CF to take to AGM

England Athletic Numbers

Add to the rules that “When declaring athletes clubs must supply their England Athletics number. The League will check that the athletes registration is current & first claim for the club for which they compete in the League other than the University teams whose members must be first claim for a club which does not compete in the League.” The Executive realise that this will difficult for this coming season but hopefully after one season it should be easier. This is a UKA requirement.

ACTION: CF to take to the AGM

Data Base

England Athletics has sent details of General Data Protection Regulation. On the Club Information form & when writing to our appointed officials they will be informed that their details will be retained till the following season. All our data will be encrypted and password protected.

ACTION: All members of the Executive to ensure their laptops are encrypted & and password protected.

Cliff Franks Birmingham League

BE had put this forward but was not present to expand. CF felt that Cliff would not wish to change the name of the League.

AOB

- 1) CF thanked BC for his incredible work for the League & especially as Race Secretary. The Honorary Secretary closed the meeting by thanking the entire Executive for their work in the past season. Thanks to BA for allowing the use of Coventry Godiva’s Club house & to Kay for the delicious cake!

The meeting closed at 4.40pm

DATE OF THE NEXT EXECUTIVE - Friday 15th February 2019