

# BIRMINGHAM & DISTRICT CROSS COUNTRY LEAGUE



## RACE DETAILS DOCUMENT

*Please complete the right hand column of table below with details of your race and return it as an attachment, via email, to the League Secretary in good time so that it can be posted on the website for information to all clubs, runners, officials and spectators.*

*Simply delete the notes highlighted in yellow and replace with the specific information relating to your race.*

*If you are able please send a "Google" map, or a detailed reference from that software, of the venue that can then be used along with the details contained below.*

*If you have any suggestions as to enhancing this information please pass on your ideas to the League Secretary.*

ASPECT	DETAILS
RACE DETAILS	BIRMINGHAM & DISTRICT CROSS COUNTRY LEAGUE  DIVISION X  RACE Y
RACE DATE	Please provide the race date here
LOCATION	Please give the name and address of the venue for the race.
OUTLINE MAPS	If you wish to include any maps or diagrams to assist those coming to the venue then please add them at the end of this document or send separately.
COURSE MAP	Please provide a detailed map of the course at the end of this document or send separately.

ASPECT	DETAILS
DIRECTIONS	Please include any primary directions here.
PARKING	Please indicate here where cars and coaches are to park.  Please provide any information as to any parking restrictions, fees etc that may be encountered.
POST CODE (VENUE)	Please provide an accurate postcode for the venue for anyone using SATNAV technology.
HOST CLUB	The name of the host club
HOST CLUB CONTACT	The contact name of the organiser from the host club
HOST CLUB CONTACT DETAILS	The address and telephone number(s) of the organiser from the host club  TELEPHONE (LAND LINE) - TELEPHONE (MOBILE) -
START TIME	The start time(s) of the race(s)
RACE HEADQUARTERS	Please describe where the race headquarters will be.
CHANGING & TOILET FACILITIES	Please describe where the changing & toilet facilities will be.
FOOD & DRINK OUTLETS	Please describe what outlets will be available.
OFFICIALS	Please describe where the officials should report and what facilities are available to them.
COURSE	Please give a textual description of the course including details of:- Laps Terrain Start/Finish Footwear suitability Etc.
NOTES	Please add any further information such as MCAA Permit No. and details of risk assessments completed etc.